

Timothy Dolan, AICP
520 Pumpkin Drive
Temple, Texas 7602
Cell: (254) 624-1507 Home: (254) 780-1640
timdolan.dolan@gmail.com

SUMMARY

Results-oriented urban planner with 15+ years' experience as director, lead planner for economic development. Team player. Develops partnerships, motivates employees in rapidly changing environments. Specialized knowledge of budgeting, writing ordinances, site plan reviews for retail, manufacturing, and residential development. Innovative self-starter. Excels at identifying opportunities for cost savings. Develops operational plans to implement strategic objectives created by local elected officials.

SKILLS:

- Managed up to 31 employees. Budgets of up to 3.5 Million dollars.
 - Budgeting, annual programs and hiring process.
 - Zoning, Subdivision, Landscape Ordinances, Comprehensive Plans.
 - Economic Development experience in road and sewer improvements and in-fill.
 - Planning workshops, Conflict Resolution.
 - Public presentations before Boards, Commissioners, public forums.
-

EXPERIENCE:

Hill Country Texas Planning Traditions

August 2010 to present

Principal for consulting with area cities for creating Ordinances for Capital Improvements, Zoning and Subdivision and Comprehensive Plans. \$47.5 thousand Budget.

Responsibilities:

- Primary consultant for area cities for Planning & Zoning and Comprehensive Planning Projects.
- Provided input for capital improvement projects for economic development.
- Represented area planning commissions for workshop training.
- Created urban design and open-space plans.

Accomplishments

- Liaison with Central Texas cities for legislative input.
- Introduced and created Plan for pedestrian and cycle paths for communities near Stillhouse Hollow Lake.
- Trained area Planning Commission and City Council for quasi-judicial and open meeting requirements.

**Planning Director
City of Temple, TX**

January 2007 to August 2010

Midsized city with 60,000 citizens, \$96M fiscal budget. Managed six employees. \$450,000 departmental budget.

Responsibilities:

- Created unified code combining ordinances into one, with easy reference.
- Developed masonry standards for all commercial and residential exteriors.
- Completed new landscape ordinance for retail and commercial uses.
- Created design ordinance for Interstate 35 – City's major gateway.
- Presented 600+ land use cases to the Council and Planning Commission.

Accomplishments:

- City liaison with metropolitan organization for new regional-wide transportation plan.
- Introduced regional pedestrian and bicycle links on a regional level.
- Developed city annexation plan for 3,730 acres with confidential discussions.
- Developed Comprehensive Plan recognized as "outstanding" by APA in 2008.

- Led development of Temple Medical Education District recognized as “award winning” by the Texas Municipal League in 2009. Involved in re-development projects.

Development Services Director

October 2004 to December 2006

City of Marble Falls, TX

Fastest growing City in Highland Lakes area. 5,000 citizens. Budget of \$21M. Managed seven-person Department (professional and clerical). \$723,000 departmental budget. Responsible for Planning, Geographical Information Systems, Building Inspection, Code Enforcement and Animal Control.

Responsibilities:

- Created new Development Review Committee creating liaisons with outside agencies and business development community.
- Aligned Departmental Manual with City’s Strategic Plan.
- Wrote new landscape ordinance for SH 21 & US 71.
- Created new downtown Plan defining permissible exteriors, uses, signage and landscaping for redevelopment and new economic development efforts.
- Presented 475+ land use cases to City Council and Planning Commission.

Accomplishments:

- Completed land use analysis, data analysis, and development for new regional hospital. Involved as Team Liaison from Manager’s office with hospital negotiations.
- Coordinated Planning efforts with TXDOT for new bridge crossing on Lake Marble Falls (Colorado River) and confidential discussions with TXDOT, private and public.
- Worked with transit agencies to streamline development process for Marble Falls and Burnet County. Reduced project review timeline by 20% within first 6 months resulting in faster turnaround for all projects

City Administrator

July 2003-October 2004

City of Mason, TX

County Seat. 2,800 citizens. City budget of \$3,4M. Managed 31 employees. Oversaw general and utility funds. Responsible for all departmental functions and personnel decisions.

Responsibilities:

- Comprehensive planning.
- Contract Administration.
- Insurance Planning with the Texas Municipal Retirement System
- Risk Management with the Texas Municipal League.
- Completed 75+ Weekly reports for Mayor and City Council.

Accomplishments

- Completed enterprise park assessment with land use plans, utility extensions and road development.
- Remodeled City pavilion and center. Reduced energy consumption cost by \$60,000 a year.
- Managed state environmental process to expand landfill for 15 years capacity.
- Evaluated and recommended changes to code enforcement, electrical and streets programs, that reduced general liability and worker’s compensation costs.
- Reviewed and evaluated all lines of municipal health insurance coverage and made recommended changes. Improved breadth of coverage for employees without increasing premiums.
- Developed city -wide safety program. Gathered and analyzed data to develop specific safety efforts to reduce claims at high risk locations (landfill and parks).

**Development Director
City of Kerrville, TX**

August 1998-June 2003

Largest city in western Hill Country. 28,000 citizens. City budget of \$73M. Managed a 14 person department. \$749,000 budget. Responsible for Planning, Geographical Information Systems, Building Inspections, Code Enforcement, and Environmental Health.

Responsibilities:

- Initiated new Development Review Committee with Planning as lead liaison for commercial and residential developers.
- Managed installation of new permitting system management software.
- Implemented new health system review for all food-service providers.
- Created new health review process for voluntary associations.
- Presented 750± land use cases to the Council and Commission.

Accomplishments

- Project Manager for a 2002 statewide award winning Comprehensive Plan, [*LINK to the Future*](#).
- Developed annexation plan for 28 square miles, including a 75-acre commerce park.
- Created new landscape ordinance for uses on SH 16 and US 27.
- Created new Guadalupe River overlay district for use, signage and landscaping.

**Planning Director
City of Kelso, WA**

October 1994 to August 1998

Kelso, Washington, 12,500 citizens. City budget of \$33,296,737. Managed 7 employees (urban planning, housing and building code enforcement, code review and enforcement inspections).

Responsibilities:

- Safety and loss control programs, contract administration for sub-standard housing and relocation of tenants.
- Oversaw litigation management for major hill slides due to excessive rain, and land movement.
- Revised Shore Line Management Act criteria for land use adjacent to Cowlitz and Coweeman Rivers.
- Advised City Manager on best development practices for development, utility extension and open space in area subject to land movement.
- Presented 600+ land use cases to Council and Commission.

Accomplishments:

- Remodeled review process within the first six months. Reduced time review for all development projects by more than 16 days.
- Created *Legacy Plan, a Guide to Downtown Development*, for areas near new bridge in downtown Kelso, including loft residential uses.
- Reviewed and evaluated all development codes and created new Subdivision Regulations in compliance with Growth Management Act.

OTHER POSITIONS HELD:

Senior Planner, City of Plano, TX

2 years

Education:

Master of Science Community & Regional Planning (MSCRP) University of Texas at Austin
Bachelor of Arts (BA) in History/Urban Studies, University of Detroit, Detroit, Michigan

Certification:

Member of the American Institute of Certified Planners (AICP), Registration Number 8791
Member of Congress of New Urbanism (CNU), awaiting accreditation